

REQUEST FOR QUOTATION

REFERENCE NO.: MR26-07-096

We are inviting all interested contractors/suppliers to submit their best quotation for the
**PROCUREMENT FOR THE REFELLING AND DELIVERY OF VARIOUS FIRE
EXTINGUISHERS AT THE NDC BUILDING:**

I. Scope of Works

1. Collect and return the fire extinguishers at the NDC Building;
2. General cleaning of valves and hose;
3. Cylinder cleaning, repainting and reconditioning;
4. Hydrostatic testing to ensure pressure strength;
5. Leak testing;
6. Chemical content replacement;
7. Conversion of chemical from HCFC 123 to HFC 236fa;
8. Valve checking/resetting, replace if needed;
9. Checking all spare parts, replace if needed;
10. Provision of tags to each cylinder with proper/clear details;
11. Supply and install fire extinguisher wall brackets 3ft from the floor at designated areas; and
12. Supply and delivery of fire extinguisher floor stand.

II. Cost Breakdown

ITEM	DESCRIPTION	QTY	UNIT COST (P)	TOTAL COST (P)
A.	Fire Extinguisher Refilling			
1.	10 lbs – Dry Chemical	15 units	650.00	9,750.00
2.	15 lbs – Dry Chemical	22 units	975.00	21,450.00
3.	50 lbs – Dry Chemical	3 units	3,250.00	9,750.00
4.	10 lbs – CO2	8 units	1,000.00	8,000.00
B.	Fire Extinguisher Conversion			
	10 lbs HCFC 123 to	34 units	2,500.00	85,000.00
	10 lbs HFC 236fa			
C.	Ceiling Mounted HFC 236fa	4 units	2,000.00	8,000.00
	- Removal of Existing unit			
	- Reinstallation after the			
	service			
D.	Supply and installation of	15 units	510.00	7,650.00
	fire extinguisher bracket			

	<table><tr><th>Floor</th><th>Units</th></tr><tr><td>9th floor</td><td>3</td></tr><tr><td>8th floor</td><td>3</td></tr><tr><td>6th floor</td><td>4</td></tr><tr><td>Ground floor</td><td>3</td></tr><tr><td>Basement</td><td>2</td></tr></table>	Floor	Units	9 th floor	3	8 th floor	3	6 th floor	4	Ground floor	3	Basement	2			
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9 th floor	3															
8 th floor	3															
6 th floor	4															
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Basement	2															
E.	Supply and delivery of	36 units	1,400.00	50,400.00												
	fire extinguisher floor stand															
			Grand Total	₱ 200,000.00												
		(inclusive of all applicable government taxes)														

III. CONTRACT COST

Two Hundred Thousand Pesos (₱200,000.00), inclusive of all applicable taxes.

IV. WARRANTY

Warranty applies for chemical and mechanical defects, provided that the seal remains intact.

Description	Warranty Period
Dry Chemical and CO2 Fire Extinguisher	One (1) year
HFC 236fa Fire Extinguisher	Three (3) years

V. TERMS OF PAYMENT

Government Terms.

VI. DURATION OF WORK

Fifteen (15) calendar days from receipt of the Purchase Order.

Time Schedule for installation of fire extinguisher brackets:

Weekdays : 7:00 PM to 4:00 AM

Weekends/ Holidays : 8:00 AM to 5:00 PM

VII. OTHER TERMS

1. The contractor shall provide service units of the same capacity and chemical type at a 1:2 ratio upon picking up the units to be refilled. These service units shall only be retrieved upon the return and delivery of the refilled fire extinguishers;
2. The contractor shall be responsible for restoring any damage caused to NDC during the performance of the work;

3. The contractor shall possess a valid Philippine Standard (PS) license or Import Commodity Clearance (ICC) certificate issued by the DTI Bureau of Philippine Standards (DTI-BPS); and
4. The contractor shall provide performance bond and warranty security, as required by RA 12009.

Approved Budget : ₱200,000.00 (VAT Inclusive)

Submission of Quotation and : August 19, 2026

Mode of Procurement : Small Value Procurement

Eligibility Requirements :

1. Valid or Current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. Omnibus Sworn Statement (Notarized and in accordance with GPPB NGPA Standard Forms downloadable at the GPPB Website)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE

National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 8840-4862
Attention: BAC Secretariat

Reference Number: MR26-07-096

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government Terms
2. Delivery Period – Fifteen (15) calendar days
3. Warranty – Dry Chemical and CO2 Fire Extinguisher One (1) year
HFC 236fa Fire Extinguisher Three (3) years


AGM LEOPOLDO JOHN F. ACOT
Chairperson, Bids and Awards Committee